**PASCAL CONFERENCE 17TH**

**RESERVATION FORM (RLC28897)**

### Reservation Information

- **Guest Name**:  
  - Mr  
  - Ms  
  - (Last name)  
  - (First name)

- **Contact Method**:  
  - Tel No:  
  - Fax No:  
  - Email:

- **Room Types**:  
  - Standard Single (one single bed): NT$ 2,000 per night  
  - Semi-Suite (two standard single beds with a living room): NT$ 3,500 per night

- **Arrival Date**  
  -  
  - **Departure Date**  
  -  

### Guarantee Information

- **Credit Card**:  
  - VISA  
  - Master  
  - American Express  
  - JCB  
  - UnionPay

- **Cardholder’s Name**: 

- **Credit Card No.**: 

- **Expiry Date**: 

- **Cardholder’s Signature**: 

### Hotel Remarks

1. Room Rate is inclusive of breakfast, tax and 10% service charge.
2. Check-in time after 3:00pm, check-out time before 11:00 noon
3. **Reservation in advance is required and subject to availability**.
4. Smoking is prohibited inside The Howard International House
5. For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: rv2107-ih@howard-hotels.com.tw before **MAY 03, 2024**
6. **For no-show or cancellation within 48 hours, one night deposit will be charged**.
7. Please contact with us by e-mail or fax if you have not receive the confirmation.
8. If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 48 hours will incur a charge of 100% transportation fee.

### Transportation Arrangement (from Taoyuan Airport to the Hotel)

- **No need**
- **Benz (1~2 persons, NT$1,900/per trip)**, the number of persons: _____  
  - Check in date: _____  
  - Flight No.: _____  
  - Arrival time: _____

- **Mini-Van (3~5 persons, NT$2,400/per trip)**, the number of persons: _____  
  - Check in date: _____  
  - Flight No.: _____  
  - Arrival time: _____

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Howard Civil Service International House Taipei  
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