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# 2016 ANNUAL CONFERENCE

The engaged university as a public good

16 – 18 March at Rewley House, University of Oxford

**REGISTRATION FORM**

|  |  |
| --- | --- |
| Title: (e.g. Dr, Prof.) |  |
|  |  |
| Forename: |  |
|  |  |
| Surname: |  |
|  |  |
| Name for Delegate Badge |  |
|  |  |
| Organisation: |  |
|  |  |
| Address: |  |
|  |  |
| Postcode/Zipcode: |  |
|  |  |
| Country: |  |
|  |  |
| Telephone No: |  |
|  |  |
| Fax No: |  |
|  |  |
| Email: |  |
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| Dietary/ Other Requirements |  |

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| --- | --- | --- | --- |
|  | **UALL Member** | **Non UALL Member** | **Total Fee** |
| **Full Conference Package: 16 to 18 March** Informal Welcoming Evening Buffet at Rewley House - Wednesday, 16 March  Conference Fee - Thursday, 17 March Drinks Reception and Conference Dinner at Trinity College – 17 March Conference Fee - Friday, 18 March | £420 | £500 |  |
| **Conference Package: 17 & 18 March** Conference Fee - Thursday, 17 March Drinks Reception and Conference Dinner at Trinity College – 17 March Conference Fee - Friday, 18 March | £380 | £460 |  |
| Day rate - Thursday, 17 March 2016 | £180 | £220 |  |
| Day rate - Friday, 18 March 2016 | £180 | £220 |  |
| Conference Dinner at Trinity College - Thursday, 18 March 2015 | £70 | £70 |  |
| **GRAND TOTAL** | | | £ |

**PAYMENT DETAILS**

Method of Payment

All payments must be in Sterling. Bankers’ drafts and cheques should be made payable to ‘UALL’. All major credit/debit cards accepted.

**Payments must be received before the conference commences.**

Please invoice\* my organisation for **GBP £**­

\* Purchase Order Number must be provided – please state number

I enclose a payment of **GBP £**

Method of Payment

Bankers draft Cheque  Credit card  Debit card

Type of Card:

Name of Card Holder:

Card No:

Valid From:       To:

Issue no (if applicable):

3-digit security number:

Amount to be debited:

**Cancellation and Refunds**

**In the event of cancellation, a refund will be paid subject to a £30 administration fee, this must be received in writing by Friday 5 February 2016. There will be NO refunds for cancellations made after 8 February 2016, although substitutions will be accepted.**

**Return completed form to**:

Helen Trevisani at email: [uallconferences@gmail.com](mailto:uallconferences@gmail.com) or if you wish to send it by post, please return to: Lucy Bate, UALL, 20 Moor Lane, Ponteland, Newcastle upon Tyne, NE20 9AD. Telephone: 07717 178247.

Please tick this box if you **DO NOT** wish your email address to be made available to other

delegates.

Signature: ………………………………………….Print: …………………………………

Date: ……………………………..