

**The Visiting Service-Learning Tutorship Scheme**  
**Lingnan University, Hong Kong**  
**2014-2015**

**Background**

Service-learning is a concept that imparts practical meaning to Lingnan University's long-standing motto, '*Education for Service*'. It is a pedagogy that is manifested first and foremost in providing tangible assistance or services to others while involving a reflective element for the students. It requires a close integration of community service with the academic curriculum in a way that benefits the agency which receives the service and enhances the academic experience of the students. Learning through serving others also facilitates students' lifelong commitment to **SERVICE, RESEARCH and LEADERSHIP**.

**Introduction**

The mission of the Visiting Service-Learning Tutorship Scheme is to bring young scholars from prestigious universities from other countries to work in the Office of Service Learning (OSL) with a tutor-led and student-centered approach at Lingnan University. This Scheme enables OSL to better enrich students' learning of academic subjects with guidance by visiting tutors, and creates an intercultural environment to encourage an examination of values and reassessment of the meaning of global citizenship and civic responsibilities. In addition, the Scheme helps faculty members to develop different Service-Learning courses or programs at Lingnan University.

The Scheme has been sponsored by Lingnan Foundation since 2008 and received a tremendous amount of positive feedbacks throughout the years. The Visiting Tutors have made enormous contributions to the OSL. As a result, the Visiting Service-Learning Tutorship Scheme will be extended to two years starting this year. The Visiting Tutors will have a longer period to learn from the Service-Learning experience and be inspired by it.

### **Role of Duties**

- a) Conduct at least one assigned research and paper related to Service-Learning,
- b) Assist in implementing the Service-Learning Programs at OSL,
- c) Assist in organizing training workshops, reflection meetings and report back seminar presentation for the students,
- d) Participate in and help organizing OSL activities,
- e) Assist in publishing the Service-Learning Newsletters of OSL, and
- f) Any other duties needed by OSL according to the talents and interests of the Visiting Tutor.

### **General Requirements**

Successful applicants will have a degree in any discipline; have fruitful experiences on Service-Learning programs and have a particular interest in Asia, in general, and Hong Kong, in particular. Preferably, a postgraduate student with a Service-Learning research focus. Relevant working experience on Service-Learning is also desirable. Applicants with other academic and first-language backgrounds are also invited to apply.

### **Salary and Benefits**

The Appointment will be of a fixed term contract for a year with a monthly salary of HK\$13,000. All the Visiting Tutors are provided with a small apartment on campus, and hostel responsibilities such as organizing student activities are required to fulfill. Fringe benefits are provided by Lingnan University, including annual leave, medical and dental benefits, and a mandatory provident fund. Assistance will be given in obtaining a valid Hong Kong entry visa from the Hong Kong Immigration Department.

### **Selection Criteria**

To become a Visiting Tutor, one should:

- a) Be able to adapt to the cultural difference and language barrier,
- b) Be outgoing and friendly,
- c) Be proactive and creative,
- d) Be a leader for the Service-Learning Programs,

- e) Have good knowledge of Chinese culture,
- f) Have good communication skill and be able to work in a team,
- g) Be knowledgeable about Hong Kong, China,
- h) Be knowledgeable about Service-Learning theories, activities, evaluation and research,
- i) Have voluntary, community service, and/or Service-Learning experiences, and
- j) Have a valid travel document.

### **Application Procedure**

Interested applicants are invited to **forward a resume, the official transcript and sealed copies of two reference letters and an application form-** which can be obtained/downloaded from <http://www.ln.edu.hk/osl/download/VisitingTutor/applicationform.pdf>- to the **Office of Service Learning, LBY101, Lingnan University, 8 Castle Peak Road, Tuen Mun, Hong Kong** by post and an electronic copy of the application form is also required to be emailed to [osl@ln.edu.hk](mailto:osl@ln.edu.hk) on or before **28 February, 2014**. Applicants may also submit supplemental information such as a video for further assessment. For further information, please visit the OSL website at <http://www.ln.edu.hk/osl/VT/index.php>.

### **Important Dates**

Deadline of the application:	28 February , 2014
Selection period:	From Early-March to Mid-March, 2014
Announcement of the Result:	Early April, 2014
Working period:	Early August, 2014 to late July, 2015

### **Contact Information**

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*Office of Service-Learning (OSL) reserves the right to make all the final decisions.*