



Outline of the training process

Objectives

The aim of the training process is to facilitate capacity building for cities with the expected result of developing an adaptation strategy. To this end an extensive training and learning process will be implemented where selected training cities will be exposed to a range of capacity building and management elements facilitated by experts and dedicated coaches. The project will:

- Guide cities in initiating a management process for local actions on climate change adaptation
- Support the development of an adaptation strategy
- Support cities in implementing an adaptation process

The project aims to facilitate processes from each city's current level of adaptation activities. The implementation of the adaptation strategy is beyond the scope of this project.

Benefits

Selected cities will benefit from an extensive capacity building package where they will partake in an inclusive training programme facilitated by expert coaches and peer cities. Throughout the training process cities will be exposed to climate change expert advice, capacity building workshops, knowledge exchange activities, and adaptation tools and guidance material.

Emphasis will be placed on coaching and peer reviewing to guide cities through the process of establishing an integrated adaptation strategy, supporting the development of a holistic management framework that will form the basis of a long-term adaptation approach.

The selected cities will be divided into sub-groups with the aim of maximizing their learning experiences and encourage intimate city-to-city exchange opportunities.

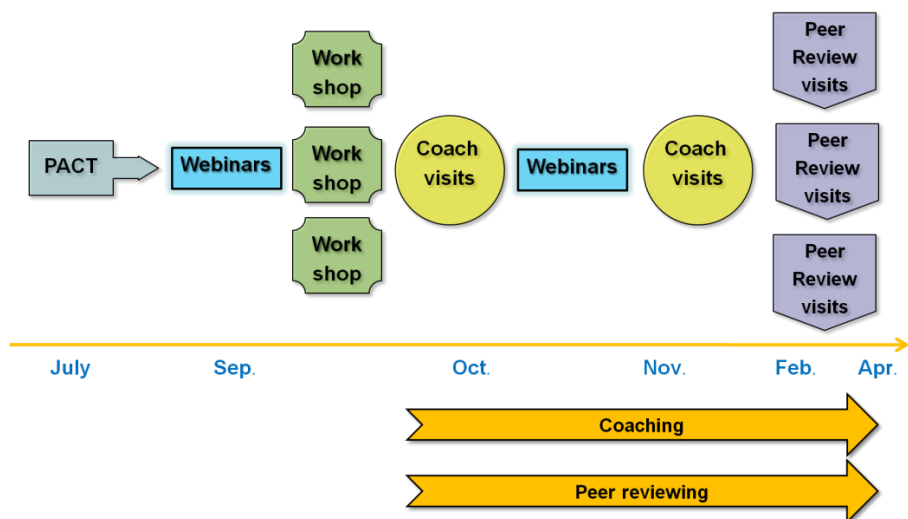
Cities in the beginning of their adaptation journey will benefit from dedicated coaching, training, expertise and peer reviewing with the aim of developing an adaptation strategy. Adaptation champions will benefit from extensive peer-to-peer exchanges, expertise in helping to overcome current barriers and challenges in their adaptation work, introduction to and training in using an integrated management approach as well as exposing their current work undertaken in relation to adaptation.

Selected cities will also be invited to send one participant to the final project conference taking place in May/June 2013.

Costs covered

Each of the training elements will be free of charge. Travel and accommodation costs for attending the workshops and the peer review visits will be covered by the project and will cover the participation of up to two representatives for each of the selected cities.

Training elements



PACT Self-assessment: The PACT framework was used in the UK's first Climate Change Risk Assessment. The PACT tool is an online self-assessment that cities will be invited to complete to assess the adaptive capacities within their city governance and management structures to identify the state of affairs with regard to adaptation activities in each city. Cities will receive an assessment report and the information will feed into the development of city specific training guidance.

Webinars: All selected cities will be asked to participate in two Webinar events with web-based tutorials and web-moderated discussion sessions. The *first* of the two Webinars will focus on leveling the playing field in terms of climate change knowledge. Themes will include climate change and its impacts, climate change vulnerabilities, the urban context and sectoral vulnerabilities, and the linkages between adaptation and resilience. The Webinar will also introduce and discuss the integrated and cyclical management approach for adaptation that will be applied throughout the training phase to form a holistic framework within which cities will identify the necessary steps for developing an adaptation strategy.

The *second* Webinar event will take place after the first workshops and coach visits and will be divided into training chapters targeting the city sub-groups. The focus will be to further strengthen the ability of the cities to translate the knowledge gained in the workshops to their own realities. Content will include present and future climate change impacts and city specific vulnerabilities, assessment of adaptation options, and the integration of adaptation actions into city planning.

Workshops: The face-to-face workshops will target each of the sub-groups. The workshops will be held in one of the selected cities of each sub-group. Each workshop is scheduled to take place over two and half days with a focus on the theory and practice of an integrated management cycle for climate change adaptation. Building on the first Webinar the workshop will look at the concrete steps for adaptation in an urban context. The workshops will provide an opportunity for in-depth peer



exchange and expose cities to the approaches taken and experiences made by cities that have come further on their adaptation journey.

The workshops will also present the results from the PACT online self-assessments with guidance on how to interpret the assessment. At the workshops cities will be introduced to expert coaches that will assist the cities with their adaptation work throughout the process.

Coaching & Coach visits: The coaching presents an opportunity for the selected training cities to receive tailored assistance throughout the process of developing an adaptation strategy. There will be a bi-lateral coach-to-city relationship that will last for a period up to six months. The coaches will support the cities that are in the beginning of their adaptation journey in identifying key issues that are specific to each city thereby tailoring the training and facilitation for each city. Training cities will receive three coach visits over a four to six month period presenting the opportunity to discuss interim results and planned activities. Besides the coach visits coaching will take place on the web-platform where cities can interact with their coaches through a discussion forum to ensure a continuous relationship between cities and coaches.

Peer reviewing & Peer Review visits: The peer exchange and reviewing will mainly be realised by taking advantage of the dedicated training space and discussion forum on the web-platform. The peer reviewing will benefit cities that are more advanced in their adaptation work to play a prominent role to share lessons learnt and point out barriers and solutions.

There will be two peer review visits for each sub-group. The rationale of each peer review visit is to review the undertaken adaptation activities of the city that hosts the visit.

Web-platform: The web-platform will act as an exchange forum for cities and their coaches to exchange experiences, post questions, and share achievements and concerns. It will also include a climate change reference library comprising reviewed best practice adaptation options and strategies, the seminars from the webinar sessions, as well as a range of reviewed adaptation tools.

For questions and comments concerning the training process, please contact us through the EU Cities Adapt [website](#) and our interactive [forum](#).