



The **UNESCO Institute for Lifelong Learning** (UIL) is an international research, capacity-building and documentation centre based in Hamburg (Germany), and is currently seeking a

**Head of Publications
and Executive Editor of the journal *International Review of Education***

Duties for this post include:

- Editing the Institute's journal *International Review of Education*;
- Reporting to the Editorial Board of the Journal;
- Overseeing UIL's book publishing programme;
- English language-editing of strategic material; and
- Managing the peer review process for the journal and other publications.

The incumbent will have three assistants and will work in close collaboration with other colleagues.

Your profile:

- University degree at Ph.D. level or equivalent in Education, Social Sciences or Public Relations;
- Competence in the field of commercial and academic publishing;
- Expert writing and editing skills;
- Native English as well as good knowledge in French;
- Flexibility to adjust work schedules and priorities;
- Good leadership and interpersonal skills;
- Good command of webEdition and MS-Office 2010.

Terms & conditions:

Salary to be negotiated.

The salaries of the staff of UIL are exempt from direct taxation.

More information about UIL can be found at www.uil.unesco.org

Applications, accompanied by full curriculum vitae, references and copies of relevant certificates, must be submitted - stating the required salary - by 1 July 2012 to the following address:

UNESCO Institute for Lifelong Learning
Ms Claudia Brandt
Feldbrunnenstrasse 58
20148 Hamburg
Germany
uil-apps@unesco.org